



CONSTITUTION OF HI-RISE SKI CLUB

TABLE OF CONTENTS

Article I	Definitions and Conventions
Article II	Name and Purpose
Article III	Membership
Article IV	Government
Article V	Elections
Article VI	General Business Meetings
Article VII	Records
Article VIII	Amendments
Addendum	Annual Calendar of Duties

This Constitution, a complete revision of the previous one, is effective at midnight on April 30, 2007.

Voting Conventions No proxy votes will be permitted. A quorum, when required by this Constitution, must be present or connected electronically for all votes. Voting by telephone is permitted for Board meetings as long as the person so voting is present when the Board meeting is convened by the Chairman and remains available until dismissed by the Chairman. The terms elect or vote mean a simple majority unless a 2/3 majority is specifically required by the Board or by this Constitution. If the defined majority is not reached on the initial vote, abstentions, if any, will be counted with the majority of that initial vote.

Website <http://hiriseskiclub.com/>

Directory The Club's official list of voting and non-voting members as of October 1 (or later date to coincide with publication). It is scheduled to be available at the first General Business Meeting of December and will be distributed after January 1.

Newsletter The Venture is the Club's electronic publication and is the Club's preferred and official communication to its membership. It is emailed on or about the first of each month. A member may request postal mailing of The Venture as long as the Board wishes to continue this practice.

General Business Meetings A meeting normally held twice a month or as scheduled by the Board. Traditionally, these have been held every month of the year on the first and third Wednesdays of each month at 7:30pm. Guests are welcome.

Board Meetings The Chairman may schedule Board meetings by announcement five days in advance. Traditionally, regular meetings of the Board are held every month of the year on the second Wednesday of each month at 7:30pm. Any member may attend a Board meeting.

Cleveland Metro Ski Council An umbrella organization of ski clubs in the northeastern Ohio region. Hi-Rise is a member and participates by having a member, traditionally a Director whose title is CMSC Delegate, attend their Board meetings.

Snow The preferred form of the water molecule (H₂O) in its 29° frozen state.

Ullr The Norse god of snow. Members toast him with 'Skol, Skol, Skol'.

Ski Queen A member elected annually to represent Hi-Rise at Club and CMSC events. She wears a tiara, smiles, greets Members with gusto, leads toasts and politely reminds Members of proper Club protocol and behavior.

It is intended that these definitions and conventions be published in the Club's annual Directory.

ARTICLE II NAME AND PURPOSE

Section A Name

The official name of this organization is Hi-Rise Ski Club. We are also known as Hi Rise Ski and Sport Club or Hi Rise and are herein referred to as Hi-Rise or the Club.

Section B Purpose

This Club shall be an active non-profit organization of unpaid, non-compensated volunteers organized together to do any of the following:

To sponsor sports activities.

To promote, sponsor and support charitable purposes and charitable activities.

To provide education and training in sports activities and sports safety.

To provide sport, educational and social activities for the benefit and enjoyment of members.

To support other similar organizations.

ARTICLE III MEMBERSHIP

Section A Membership Requirements

Section A-1 (Age): The term member refers to both voting members and non-voting members. Prospective members shall be at least eighteen (18) years of age and must present satisfactory proof of age to the Membership Committee [see Article IV, Section C] upon request.

Section A-2 (New): Prospective new members must fill out, sign and return their application for membership to the Membership Committee with appropriate payment. The Membership Committee is responsible for the review and approval of prospective members. Disapproved applicants will be notified by mail or phone..

Section A-3 (Renewal): The Membership Committee will mail notices of renewal to members by September 1. Dues are due on October 1. The Membership Year begins on October 1 and ends on September 30. Membership renewal is conditioned upon the return of an application and the payment of membership dues.

Section A-4 (Dues): The Board shall vote on the schedule of dues for each type of membership [see Section B] as proposed by the Membership Committee before September 1 of each year.

Section A-5 (Application): The Membership Committee is responsible for updating the application form annually with a current dues schedule incorporated and publishing it on the Website and in the Newsletter before September 1 of each year.

Section A-6 (Free Dues): Effective May 1, 2007 new past Presidents will no longer receive lifetime free dues and reduced dues for spouses of Lifetime Members are eliminated.

Section B Types of Memberships

Section B-1 (Voting): The following types of memberships are voting members of the Club:

Single Members

Married Members qualify for a lower combined dues rate. The Membership Committee determines who is married.

Lifetime Members pay no annual dues. They are founders, Presidents prior to May 1, 2007 and others approved by the Board from time to time. Lifetime Members must complete an application annually to receive the Newsletter, the Directory and other member benefits.

Section B-2 (Non-voting): Non-voting members may not vote for, be nominated for or elected to the Board or as Ski Queen. They must pay fees for all Club events. The following types of memberships are non-voting members of the Club:

Mailing Members must live outside Ashtabula, Cuyahoga, Erie, Geauga, Lake, Lorain, Medina, Portage, Stark and Summit counties of Ohio. These members receive the Newsletter electronically.

Junior Members are age 18 to 20 and may not consume alcoholic beverages at Club events.

Summer Members are accepted May through September only.

Trip Members are members for the duration of a Club trip including day, overnight and weekend or longer trips. They must pay fees for the trip as determined by the Executive Committee.

Section B-3 (Other): The Board may create other types of voting and non-voting memberships.

Section C **Rights of Members**

Section C-1 (Voting): A voting member of Hi-Rise is entitled to rights and privileges as listed in this Section or elsewhere in this Constitution. He is entitled to attend Board meetings, to view a copy of the Club Constitution, By-Laws or Policies and an annual report of the Club's financial condition, to receive notification of Club activities via the Newsletter and to receive the Directory.

Section C-2 (Non-voting): A non-voting member has lesser rights and privileges as determined by the Board.

Section D **Membership Restriction, Suspension and Revocation**

Section D-1 (Two Months Arrears): Any member in arrears for dues or other indebtedness to the Club beyond December 1 of a membership year may be suspended from membership and may be denied the rights of a member. Any member suspended under this Section D-1 may be reinstated as a member in accordance with Section A-4 herein or upon payment of the other indebtedness.

Section D-2 (Six Months Arrears): Any member in arrears for dues or other indebtedness to the Club beyond April 1 of a membership year will automatically have his membership in the Club revoked. Members revoked under this Section may be reinstated as a member in accordance with Section A-4 herein or upon payment of the other indebtedness.

Section D-3 (Detrimental Conduct): (i) The Board may restrict, suspend or revoke the membership of any member who has engaged in behavior or conduct detrimental to the Club. Any such action by the Board shall be as a last resort after other reasonable efforts at conciliation and resolution have failed and shall only be taken when required to uphold the standards of membership necessary to the

continued good reputation of the Club. In the event that the Board, by a two-thirds (2/3) affirmative vote, proposes that a member be subject to restriction, suspension or revocation as provided above, that member shall be requested to present his or her rebuttal at the next scheduled Board meeting. The Secretary shall give the member at least ten (10) days written notice setting forth the proposed action, the reasons therefore and the time, date and place of the next scheduled meeting.

(ii) After the member has presented his or her rebuttal, or has given notice of intent not to do so, or has failed to appear, the Board shall vote on the proposed restriction, suspension or revocation. A two-thirds (2/3) affirmative vote shall be required to confirm the proposed restriction, suspension or revocation. The member shall be given written notice of the Board's action and decision by the Chairman and President, via certified and regular mail, within ten (10) days. Any member so suspended or revoked shall be entitled to a refund of paid in current dues.

(iii) If the Board votes for suspension then the suspension shall be for any period of time determined by the Board not to exceed twelve months. The person so suspended as provided herein shall be entitled to a refund of paid in current dues.

(iv) If the Board votes for revocation then the revocation shall be for any period of time in excess of twelve months determined by the Board. A person whose membership is revoked as provided herein shall not be entitled to a refund of paid in current dues.

(v) In addition to suspensions or revocations the Board may ban or bar any such suspended or revoked person from attending any or all Hi-Rise events, meetings, trips and functions during the period of the suspension or revocation or any portion thereof, or for any longer period determined by the Board.

Section D-4 (Criminal Conduct): (i) The Board may suspend or revoke the membership of any member who, in a municipal, county, state, or federal criminal court, is or has been charged with, or is convicted of, or is found guilty of, or pleads guilty to any of the following crimes: Aggravated Murder, Murder, Voluntary Manslaughter, Felonious Assault, Assault, Aggravated Menacing, Menacing By Stalking, Rape, Sexual Battery, Gross Sexual Imposition, Sexual Imposition.

(ii) Any such action by the Board shall be taken at a regularly scheduled Board meeting.

(iii) The decision to suspend or to revoke must be passed by a two-thirds (2/3) affirmative vote of the Board.

(iv) If the Board votes for suspension then the suspension shall be for any period of time determined by the Board not to exceed twelve months. The person so suspended as provided herein shall be entitled to a refund of paid in current dues.

(v) If the Board votes for revocation then the revocation shall be for any period of time in excess of twelve months determined by the Board. A person whose membership is revoked as provided herein shall not be entitled to a refund of paid in current dues.

(vi) At the conclusion of the above suspension or revocation period or at any time thereafter, the suspended or revoked person may reapply for membership. Such application shall be subject to review and acceptance or rejection by the then Board. The Board may impose conditions on their acceptance of the reapplication.

(vii) In addition to suspensions or revocations the Board may ban or bar any such suspended or revoked person from attending any or all Hi-Rise events, meetings, trips and functions during the period of the suspension or revocation or any portion thereof, or for any longer period determined by the Board.

(viii) Notice of the Board's action and decision shall be given in writing to the suspended or revoked person by the Chairman and President, via certified and regular mail, within ten (10) days.

ARTICLE IV GOVERNMENT

Section A Board of Directors

Section A-1 (Directors): (i) The government of this Club will be vested in a Board of Directors, elected every two years by the voting members. The first such two year election shall be for the two-year term beginning May 1, 2007. There are no staggered terms.

(ii) The functions of the Board are to conduct business on behalf of the Club, set policy, select Officers from within its own ranks and govern the Club in accordance with this Constitution and its Policies. The Board is responsible to the membership.

(iii) The Board will consist of eight (8) voting members elected by the voting members plus the immediate past President who automatically assumes the position of Chairman without election. All nine are full voting Directors. A Director's term is for two years.

(iv) If the succeeding Chairman declines to serve, reruns for the Board and is elected, is recalled, resigns or is requested to resign by a two-thirds (2/3) vote of the Board and does resign, a new Chairman will be elected by the Board from the ranks of past Directors not currently on the Board who are current voting members. If none can be found to serve then the President also serves as Chairman and the Board position nine vacancy is filled according to Section A-1(v) below.

(v) If another Board member resigns or is recalled by the Club members, his replacement will be elected by the Board from amongst the three candidates of the past election who had the highest vote totals but were not elected. If there are no eligible candidates then from the pool of voting members at large.

(vi) Recall of a Board member including the Chairman must be made by a two-thirds (2/3) majority of the Club's voting members present at a General Business Meeting. Notice of a recall must appear in the Newsletter for the month in which the recall vote is taken.

Section A-2 (Meeting): (i) A quorum is present and the Board may conduct business when six (6) Directors are present physically or electronically as determined by the Chairman at any Board meeting. [See Section A-6 (ii) for meetings with fewer than nine Directors present.]

(ii) The Chairman must schedule Board meetings by announcement to all Board members at least five (5) days in advance. Traditionally, regular meetings of the Board are held every month of the year on the second Wednesday of each month at 7:30pm. Any four Board members may request that the Chairman schedule a Board meeting and the Chairman shall cooperate and comply.

(iii) Any member may attend a Board meeting. The Chairman will advise them of Section A-7 herein. They may address the Board if recognized by the Chairman. The Chairman's non-recognition may be overridden by a vote of the Board with the Chairman abstaining.

(iv) Any non-member may attend a Board meeting if invited or sponsored by a Director. The Chairman will advise them of Section A-7 herein. They may address the Board if recognized by the Chairman. The Chairman's non-recognition may be overridden by a vote of the Board with the Chairman abstaining. A non-members attendance may be challenged by any two Directors which initiates a Board vote on the matter.

Section A-3 (Minutes): A summary of the minutes of a Board meeting may be included in the Newsletter by the Secretary. The President may also include a summary in his oral report at the general business meetings. Personal details are to be excluded, including the names of Directors who voted for or against issues. The purpose is to inform the membership of issues discussed by the Board and the actions taken.

Section A-4 (Director Attendance): (i) If a Director is unable to attend any scheduled Board meeting, he must notify the Chairman, President or Secretary before the meeting is convened with his reason for non-attendance.

(ii) The Chairman determines whether a Director's absence is excused or unexcused. A Director who accumulates three (3) consecutive unexcused absences is subject to removal from the Board by a two-thirds (2/3) vote of the Board members present at a Board meeting.

(iii) Directors are expected to attend one scheduled Board meeting per month. Regardless of the number of special, emergency or subcommittee meetings during a Board's term only an unexcused absence at regularly scheduled Board meetings shall be grounds for removal for non-attendance.

Section A-5 (Conflict of Interest): (i) Board members have a fiduciary relationship and owe a fiduciary duty to the Board and the Club. A breach of that duty is a conflict of interest. Board members have a duty to avoid those activities and actions which create a conflict between their Board obligations and the Board member's own interests. Board members should avoid even the appearance of a conflict of interest.

(ii) A conflict of interest might exist when: (a) A Board member converts Club funds, surplus from a Club event or assets to his own use. (b) A Board member uses privileged Club information, such as costs, pricing or mailing list for his own direct or indirect advantage. (c) A Board member, to the disadvantage of the Club chooses to favor or fulfill an obligation to an employer, business associate or organization competing with the Club. (d) A Board member, after the Board has voted to run or participate in a certain event, discourages others from participating or encourages others to participate in a conflicting event.

(iii) Disputes or questions as to the existence of a conflict of interest should be discussed and, if at all possible, resolved by the Board. Board members in doubt as to whether an act might constitute a conflict of interest are free to raise the issue, in confidence, at any Board meeting. A charge or accusation of conflict of interest against a Board member should be a last resort after discussion has failed to resolve the issue.

(iv) If the Board, by vote, determines that a Board member is in conflict of interest, then that Board member so charged is requested to resign. If that Board member refuses then the Chairman will institute the recall provisions of Section A-1 (vi). Notwithstanding the remedy within this subsection, the Board may take other actions or pursue other remedies that it deems appropriate.

Section A-6 (Fewer Than Nine): (i) It is understood that there may be situations wherein the Board may consist of or be reduced to fewer than nine (9) Directors. The remaining Board members shall nonetheless constitute a Board of Directors with all powers and authority provided for herein.

(ii) Whenever the Board convenes with fewer than nine Directors the required quorum of Section A-2 (i) is reduced accordingly. For example:

At nine, the quorum is six.

At eight, the quorum is five.

At seven, the quorum is four.

At six, the quorum is three.

Section A-7 (Confidentiality): Directors and members in attendance at Board meetings are reminded that the business of the Board, particularly the statements of individual Directors, is considered confidential and should be communicated to the membership only in a manner approved by the Board. Members and non-members who attend will be advised of this confidentiality and asked if they agree before the meeting begins.

Section B **Executive Committee**

Section B-1 (Members): The Executive Committee is a permanent and standing sub-committee of the Board formed as of each May 1 consisting of the Chairman, President, Vice President, Secretary and Treasurer. These Officers, with the exception of the Chairman, will be selected by the Board under Article V, Section B-1 and are responsible to the Board.

Section B-2 (Actions): The function of the Executive Committee is to conduct business on behalf of the Board in accordance with Board guidelines and authorization and in accordance with this Constitution and Club Policies. The Chairman is also the chair of the Executive Committee and is a full voting member. Committee actions require a quorum of three and a majority vote of those present. Voting by telephone or email is permitted.

Section B-3 (Reporting): If before a next Board meeting the Executive Committee has met or taken action, the Chairman or other attending member of that Committee will report on such to the Board.

Section B-4 (Budget): The Executive Committee's initial responsibility each fiscal year is to prepare an annual budget and present it to the Board for approval no later than the first Board meeting in June.

Section C **Membership Committee**

At the first Board meeting in May the President nominates and the Board appoints a Membership chair who will form the Membership Committee. The Secretary will be on the Committee and may be its chair. The chair is responsible for (1) enlisting two or more other members for the work of retaining and expanding the Club's membership, (2) following the provisions of Article III, Sections A and B, (3) mailing out membership renewal notices by September 1, (4) bringing to the attention of the Board all Directors and Board appointees who have not renewed their memberships by November 1 and (5) preventing or forestalling the need to activate Section D below.

Section D **Merger Committee**

Section D-1 (Members): If the Board determines that a merger of Hi-Rise with another club may be necessary or in the best interests of the Club it may create a Merger Committee. The Board will appoint three Board members one of whom is designated as the Chairman. This is a temporary committee.

Section D-2 (Negotiations): The Merger Committee is responsible for negotiating preliminary terms of merger with another club. At least two members of the Committee must be present during any negotiating session.

Section D-3 (Final Terms): If and when the Board approves final terms of merger the Committee is responsible for negotiating and preparing jointly with the other club a Merger Agreement.

Section D-4 (Approval): The Board must approve the Merger Agreement by a two-thirds (2/3) affirmative vote. If so approved it is binding on the Club and its members.

Section D-5 (Merge): If the other club also approves the Merger Agreement the Board will then appoint a Merger Transition Committee to effect the merger with all deliberate speed.

Section E **Duties of Officers**

Section E-1 (Chairman): The Chairman's duties are to (a) schedule all Board meetings, regular or otherwise, and communicate any unusual agenda items to the other Directors at least five (5) days in advance, (b) prepare the agenda for Board meetings, (c) determine if a Director's absence is excused, (d) determine that a quorum is present, (e) ensure that any meeting or actions of the Executive Committee is reported to the Board, (f) convene, conduct and adjourn the meeting, (g) enforce parliamentary rules of order as necessary, (h) appoint an acting Secretary in the absence of the Secretary, (i) enforce the provisions of and interpret this Constitution when necessary and (j) should the need arise, discuss with Board members privately their decorum, demeanor and verbosity. Should the Chairman be absent the acting Chairman will be one of the other four Officers in the descending order listed below.

Section E-2 (President): (i) The President will preside at all General Business Meetings of the Club. His responsibilities are to (a) enforce the provisions of and direct the Club in accordance with this Constitution, (b) meet the deadlines within this Constitution, (c) adhere to and follow the Policies of the Club, (d) organize and manage the General Business Meetings and report attendance and collections to the Board, (e) prepare the organization chart of responsibilities for his term and (f) supervise and manage the operations and activities of the Club, its Vice President, Secretary, Treasurer, Committee Chairmen and other appointed positions. Should the President be absent the Vice President will perform his duties.

(ii) The President, with the approval of the Executive Committee, has the authority to form and appoint committees not otherwise required by this Constitution (including the chair of the committee), such as are necessary to carry out the operations and activities of the Club. The President may, at his option, be a member of any such committees. Regardless of whether or not the President is a member of a committee he will be notified of all committee meetings and may, at his option, attend those meetings or ask another Director to attend in his place.

Section E-3 (Vice President): His responsibility is to manage the skiing and social functions of the Club to include ski trips, ski racing and social and fund raising events.

Section E-4 (Secretary): The Secretary will (a) prepare the minutes of all Board meetings and distribute them to Board members at least five (5) days in advance of the next Board meeting, (b) notify Board members of all scheduled Board meetings at least five (5) days in advance, (c) have custody of all correspondence of the Club, (d) serve actively on the Membership Committee, (e) supervise the Newsletter and Directory preparation and distribution, (f) prepare and distribute the ballot in all elections and (g) perform other responsibilities mentioned elsewhere in this Constitution.

Section E-5 (Treasurer): (i) The Treasurer has jurisdiction over all Club accounts and complete charge of the day-to-day collection and disbursement of funds as required for approved activities. The President may form a financial committee to facilitate the completion of the Treasurer's duties.

(ii) The Treasurer will (a) be accountable for accurate and current financial records, (b) reconcile the Club bank statement monthly, (c) prepare quarterly financial reports for the Board, (d) compile and monitor the annual budget and (e) warn the Board of upcoming cash requirements that may be a problem.

(iii) The Board may designate an individual or organization to review the Treasurer's books and other Club accounts from time to time. The Treasurer must cooperate with this review.

(iv) Notwithstanding anything to the contrary the past or departing Treasurer continues as Treasurer during the month of May of any new term. The newly elected Treasurer for this new term will work with and train under the past Treasurer. During this transition period:

- (a) The new Treasurer must personally reconcile the bank statement as of April 30.
- (b) The two Treasurers will work jointly in compiling the annual budget.
- (c) The past Treasurer will coordinate the new bank signature card and mailing address change.
- (d) There should be three check signers from amongst the five new Officers, two of them must be the new Treasurer and new President.

Section E-6 (Combinations): Officers may hold more than one office at the same time and they may hold the same office in consecutive terms.

Section F **Indemnification**

Section F-1 (Coverage): No Officers, Directors or other members of the Club will be personally or otherwise liable for their actions or omissions when acting on or in behalf of the Hi-Rise Ski Club.

Section F-2 (Exception): This indemnification will apply to all matters except those related to handling of Club funds. In such cases the Board will determine whether or not indemnification applies.

ARTICLE V ELECTIONS

Section A **Requirements**

Section A-1 (Eligibility): Board elections are held every two years and the Ski Queen election is held every year. All voting members as defined in Article III, Section B-1 are eligible to:

- a. Serve as a Director or Ski Queen.
- b. Nominate candidates to be a Director on the Board.
- c. Nominate candidates to be Ski Queen.
- d. Vote in the election of the Board and of the Ski Queen.

The President is responsible for the nomination process and overall supervision of the election.

Section A-2 (Directors): Members may be nominated to run for the Board at the two General Business Meetings prior to the second General Business Meeting in April. Any member who appears on the ballot for the Board must accept the nomination and be willing to accept the responsibilities of a Director. Nominations for election to the Board will be finalized at the first General Business Meeting in April. In the event that there are less than eight (8) candidates who accept nomination or less than eight (8) candidates who receive at least one vote the lesser number actually elected shall nonetheless constitute a duly elected Board.

Section A-3 (Ski Queen): A Ski Queen may not succeed herself. Members may be nominated to run for Ski Queen at the two General Business Meetings in March. Any member who appears on the ballot for Ski Queen must accept the nomination and be willing to accept the responsibilities of Ski Queen. Nominations for Ski Queen will be finalized before the first General Business Meeting in April. Traditionally Ski Queen candidates give a nomination speech at this meeting.

Section A-4 (When): The election of the Board and of the Ski Queen must be held between April 1 and April 30. Traditionally the election of the Board and of the Ski Queen takes place at the second General Business Meeting in April. The new Board will consist of the eight (8) nominees who received the largest number of member votes. Write-in candidates are permitted for Directors only. The new Ski Queen will be the member with the most member votes.

Section B **Officers**

Section B-1 (First Year Officers): The new Directors will serve for two years beginning May 1. The outgoing President must schedule a special Board meeting of the new Board after the April election and before May 1st to select from amongst themselves the four Officers other than Chairman. Traditionally the new Officers chosen by the new Board are introduced to the Club membership at the May Members Banquet. However, during this interim period the new Board and Executive Committee may convene to conduct Club business.

Section B-2 (Second Year Officers): At the April board meeting of the new Board's first year the Board may, if it chooses, select the four Officers other than Chairman for the second year. These may be the same Directors.

Section C **Duties**

Section C-1 (Ballot Committee): At the March Board meeting the Board will appoint a Ballot Committee consisting of at least two (2) voting members who will not be candidates for election. The duties of the Ballot Committee are:

- a. Receive and secure the ballots that are returned by mail.
- b. Maintain the confidentiality of the secret ballot voting process.
- c. Insure that no member votes twice.
- d. Count the ballots. If a ballot is confusing determine its interpretation or declare it invalid.
- e. In the case of a tie for the eighth (8th) Board position, determine the eighth (8th) Director by a draw from "the hat". In the case of a tie for Ski Queen determine the Ski Queen by a draw from "the hat". If a write-in candidate is elected confirm that they accept the Board position.
- f. Announce the names of the new Directors on election night.
- g. Publish in the May Newsletter the number of ballots issued and the number that were voted.
- h. Publish in the May Newsletter and on the Website the names of the new Directors.

Section C-2 (Secretary): In regards to the election the duties of the Secretary are:

- a. Prepare the ballot.
- b. Mail the ballot to members at their Address of Record twelve (12) days prior to the election. The Board may authorize electronic mailing of the ballot.
- c. Bring extra ballots to the election on the second General Business Meeting in April.
- d. Publish in the June Newsletter and on the Website the new Officers and Ski Queen.

Section C-3 (Ski Queen): The new Ski Queen will serve for one year. Her reign will commence with her introduction at the May Members Banquet. The duties of the Ski Queen are to:

- a. Represent Hi-Rise at Club and Cleveland Metro Ski Council events.

- b. Wear a tiara and carry a ski pole scepter with golf grip.
- c. Smile and greet Members with gusto.
- d. Politely remind Members of proper Club protocol and behavior.
- e. Open General Business Meetings with the toast to Ullr of “Skol, Skol, Skol”.
- f. Intercede when necessary with whomever to create frozen water molecules.

ARTICLE VI GENERAL BUSINESS MEETINGS

Section A When Held

General Business Meetings are normally held twice a month or as scheduled by the Board. Traditionally, these have been held every month of the year on the first and third Wednesdays of each month at 7:30pm. The President will preside over the meetings, which must include information as to Club activities and important decisions of the Board regarding Club policies.

Section B Who May Attend

Section B-1 (Donation): Members as well as guests may be admitted to a General Business Meeting upon payment of the current admissions donation as determined by the Board annually before September 1. The Board may change the donation amounts during the fiscal year for promotional and membership drive purposes.

Section B-2 (Under Age 18): No one under 18 years of age may be admitted to a General Business Meeting or event of the Club, unless accompanied by a parent or guardian. Any Board member may request satisfactory proof that such person is 18 years of age.

ARTICLE VII RECORDS

All minutes, financial records, accounts, membership information and other pertinent data will be maintained for a reasonable period of time.

ARTICLE VIII AMENDMENTS

Section A (Amending): Amendments to this Constitution can be adopted at any scheduled meeting of the Board by a two-thirds (2/3) affirmative vote of the Board providing the proposed amendment has been sponsored by two Directors and presented to all Board members at least fourteen (14) days before said vote is taken.

Section B (Not Permitted): Notwithstanding Section A-1 above, no amendment voting by an old Board may occur during the month in which a new Board is to be elected in accordance with Article V. Any proposed amendments as described in Section A-1 above that were under consideration by the old Board and did not come to a vote may not be voted upon by the new Board without first complying with Section A-1.

Section C (CMSC Notification): The Secretary will send any amendments to this Constitution to the CMSC Secretary within thirty (30) days after the amendment’s effective date. [Reference CMSC Constitution, Article III, Section 3 (c) as of May 1, 2007.]

Section D (Periodic Review): The Board may appoint a Constitution Review Committee to review this Constitution and recommend changes to the Board.

ADDENDUM TO CONSTITUTION OF HI-RISE SKI CLUB

Annual Calendar of Duties			
Month	Reference	Due Date	Action Required
Every Month	Art I	1st	The Venture newsletter is mailed before this date
	Art I	1st Weds	General Business Meeting
	Art I	2nd Weds	Board Meeting
	Art I	3rd Weds	General Business Meeting
MAY	Art I	May 1	Fiscal & advertising year begins
	Art III, B-2		Summer members allowed until Sep 30
	Art I		New terms begin for Directors and Ski Queen
	Art V, A-5		Publish list of new Directors
	Art IV, B		Form Executive Committee
	Art IV, C		Appoint Membership Committee
	Art IV, E-5	May 31	New bank signature cards in place
JUNE	Art V, A-6	Jun 1	Publish list of new Officers and Ski Queen
	Art IV, E-5 (ii)	2nd Weds	Budget must be approved
	Art IV, E-2		President presents org chart
JULY			
AUGUST	Art III, A-3	2nd Weds	Board determines member dues
	Art VI, A-2		Board determines admissions fee
SEPTEMBER	Art III, A-3	Sep 1	Membership Committee mails member notices
OCTOBER	Art III, A-4	Oct 1	Membership year begins, dues are due
NOVEMBER	Art IV, C	Nov 1	Membership Comm reports on non-payees, 2nd notice mailed
DECEMBER	Art III, D-1	Dec 2	Memberships may be suspended for nonpayment of dues
	Art I	1st Weds	Distribute Directory at General Business Meetings
JANUARY	Art I	Jan 1	Mail Directory
FEBRUARY			
MARCH	Art V, A-3	1st Weds	Ski Queen nominations begin each year
	Art V, A-5	2nd Weds	Board appoints Ballot Committee
	Art V, A-2, A-3	3rd Weds	Director nominations begin every two years, Ski Queen nominations finalized
APRIL	Art III, D-2	Apr 1	Memberships revoked for nonpayment of dues
	Art V, A-2, A-3, A-6	1st Weds	Director nominations finalized, Ski Queen candidates give speeches, Secretary mails ballots
	Art V, A-4	3rd Weds	Elections held
	Art V, A-7	Apr 30	New Board selects new Officers
	Art V, A-8		In 2nd year of term Board re-selects Officers

If a conflict occurs between this calendar and the Constitution, the wording within the Constitution will prevail.